

Smart Growth Vermont

Title: Electronic Communications Coordinator

We are looking for a student or individual who is interested in pursuing a career in communications to assist with production of our e-newsletter. This person will research, write and send the e-newsletter to our membership on a monthly basis. The qualified student will have an opportunity to learn how to work with a web based content management system, hone their writing skills, and develop their portfolio.

Required skills include: web research, effective writing, and interview skills. Interest in and knowledge of environmental and planning issues is a plus. The student must commit to a monthly deadline, set a schedule and complete the project.

Smart Growth Vermont, a nonprofit 501(c)(3) organization dedicated to forging growth and conservation solutions for Vermont communities and rural countryside.

Contact Person:

Serena Parnau

Office Manager & Development Assistant

Smart Growth Vermont

110 Main Street

Burlington, VT 05401

Phone: 802-864-6310

E-mail: serena@smartgrowthvermont.org

Web site: <http://www.smartgrowthvermont.org>