

**Smart Growth Vermont**

Title: Donor Database Management

We are looking for a student who is interested in pursuing a career in the nonprofit sector to assist the Development Director and Development Assistant in cleaning up our current donor database. This person may also assist with setting up a new donor database.

Required skills include proficiency in Word and Excel, preferably, experience using database systems, and an interest in learning more about fundraising and development in the nonprofit sector. The student must also be committed to setting a schedule and completing the project.

Smart Growth Vermont is a nonprofit 501(c)(3) organization dedicated to forging growth and conservation solutions for Vermont communities and rural countryside.

**Contact Person:**

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